



55-11 QUEENS BLVD, BROOKLYN, NY ZIP 11337
PHONE: (718) 779-0711 | WWW.RAZISCHOOL.ORG

June 12, 2008

Dear Parents,

Assalamu Alaikum Wa Rahmatullahi Wa Barakatuh!

Alhamdulillah, we have successfully come to the end of this academic year. We hope your child/children have been successful and the family will have a relaxing and restful summer. However, as we are preparing for the next school year, we like to remind you of the following important items.

- Please be reminded that the deposit for the upcoming school year 2008/09 is past due. However, for your convenience the office personnel will be available until **June 27, 2008** to receive your deposit. This will ensure your child's place for the next year.
- Students who fail two subjects (or 3 if the third subject is Arabic/Persian) have to take the **Retake** examination.
- The **retake exams are scheduled for August 25, 2008 at 10:00am**. Passing grade as usual is 65. Promotion to next grade depends on passing of these subjects.
- Deadline for **picking up books to study for failed subjects is June 27**. You will pay in full for the books and in August, after the exams, the money will be returned to you (if the book(s) are in acceptable condition).
- The **Placement Test** for newcomers **will be held on August 22nd at 10:00am**
- **Our orientation meeting will take place on August. 29th, 2008 at 6:00pm**. We urge you to attend this session. School staff will be introduced and many important issues will be discussed.
- You are required to pay the **first tuition installment to Razi School**, itself. You can do so anytime **from August. 25th to August 29th**. As you come in you can also purchase the uniform for your child.
- When you come to school, please make sure to fill up **The Means of Transportation form** and **Lunch Application** in the office. If you are requesting the private bus service there is also a form to be filled up.
- New academic year will begin on **Tuesday, September 2nd for Seventh through Twelfth grades**, on **Thursday September 4th, for PK to Sixth grade**.
- In summer time, every **Thursday between hours of 10:00am to 2:00pm**, one of the office personnel would be present at school to answer your questions and have all the information available for you. Please contact us at (718) 779-0711.

Razi School Teachers and Staff wish you and your family a relaxing and blessed summer.

Yours in Islam,
Razi School Administration