



## **The Student Behavior Guidelines for Parents (Intervention Plan)**

Razi School's approach to discipline centers on restorative practices and personal growth, with the goal of guiding students toward positive behavior rather than merely applying punishment. We believe that students benefit most when they understand the impact of their actions and are supported in making positive changes.

This handbook provides parents with a clear outline of the school's disciplinary actions for various types of student misbehavior, such as violence, disruptive classroom behavior, and bullying. Each issue is addressed with a step-by-step approach, starting with a verbal warning and increasing in severity for repeated offenses. These structured consequences aim to help students understand and correct their behavior. By sharing these guidelines, the school and parents can work together to encourage a respectful and positive learning environment.

---

### **Behavioral Expectations and Code of Conduct Summary**

The school emphasizes core values such as respect, responsibility, and empathy. Parents can support these by reminding their children of the following key behavioral expectations:

- Respect teachers, peers, and school property.
- Follow classroom rules and instructions.
- Engage in positive and inclusive behavior toward others.
- Communicate respectfully with all members of the school community.

### **Process for Addressing Concerns**

We encourage open communication between parents, teachers, and administrators. If parents have questions or concerns about their child's experience with the disciplinary process, they are welcome to reach out to the school for further discussion. Our goal is to work together with families to create a supportive environment where every student has the opportunity to thrive.



## **Disciplinary Actions**

*Violence (e.g. physical: Hitting, kicking, punching, biting, choking, or throwing things, Using weapons or objects to cause pain or injury)*

- First Offense: Meeting with the Dean to discuss appropriate ways to manage anger and conflicts, followed by a verbal warning and lunch or recess detention.
- Second Offense: In-school detention (ISD) with exclusion from minor subjects (e.g., gym, computer, art). Snack and lunch to be taken in the Dean's office.
- Third Offense: After-school detention and a behavior contract signed by both student and parent, outlining steps to prevent future issues.
- Repeated Offenses: Suspension from school for three days.

*Disruptive Classroom Behavior (e.g., refusing to follow instructions)*

- First Offense: Verbal warning and a reminder of classroom expectations.
- Second Offense: Extra work assigned by the subject teacher, to be completed in the Dean's office.
- Third Offense: Lunch or recess detention with removal from the classroom for a set period, during which the student completes their work independently in the Dean's office; meeting with parents, teacher, and Dean of Students.
- Repeated Offenses: Suspension from school for four days.

*Inappropriate Language*

- First Offense: Verbal warning, discussion on respectful communication, and a written apology to affected individuals.
- Second Offense: In-school detention with lunch detention, focusing on reflection about using positive language.
- Third Offense: After-school detention and parent notification; the student will complete a language-respect contract.
- Repeated Offenses: Suspension from school for three days.

*Disrespect to Authority (e.g., talking back, refusing to follow school rules)*

- First Offense: Verbal warning and discussion on respecting authority figures.
- Second Offense: In-school detention with additional community service within the school, such as assisting teachers or helping younger students. Alternatively, lunch or recess detention with a reflective worksheet on respecting boundaries and rules.
- Third Offense: After-school detention and a family meeting with the student's Dean and teacher to discuss behavior adjustments.
- Repeated Offenses: Suspension from school for one week.



---

### *Bullying*

- First Offense: Verbal warning, discussion on the impact of bullying, and a written apology to the affected student.
- Second Offense: In-school detention with lunch detention, additional community service within the school, and parental notification.
- Third Offense: After-school detention, followed by a meeting with parents, the school Dean, and the school Principal to discuss bullying prevention and fostering empathy.
- Repeated Offenses: Suspension from school for ten days.

---

### **Final Measures for Persistent Misbehavior**

After repeated offenses, a final meeting will be held with the Dean of Students and the school Principal. During this meeting, the possibility of expelling the student from school will be discussed if no improvement is observed. If, after this meeting, the student's behavior does not improve, the final decision to expel the student from the school will be made.

---

By maintaining clear expectations and open communication, Razi School is committed to providing a positive and nurturing environment where every student can succeed. Thank you for your support in reinforcing these guidelines and helping us create a respectful, safe, and productive learning space for all students.